



SOLICITATION SIGNATURE PAGE

(Please attach to Goal Setting Worksheet and API Recommendation Form)

Presented at GSC Meeting: 8/20/25

Department/Division Airports

Project Name/Number PBI Admin. Building 846 Rehabilitation (Exterior Rehab & Painting)

Contract Manager Ken Ptak

Phone/ E-mail 561-471-7475 kptak@pbia.org

Estimated Date of Advertising 9/1/2025 Estimated Dollar Value of Project \$170,000.00

Type of Solicitation IFB

DEPARTMENT/DIVISION/OFFICE

SIGNATURE AND DATE

Originating Department/Division Airports/Maintenance 7/22/25

Department/Division Director *Greg M. Sykes* 7-22-2025

OEBO *Tony Newton* 7/22/25

Goal Setting Committee Chairperson _____

Solicitation Review and API Recommendation

Department/Division _____

Project Name/Number _____

Contract Manager _____

Phone/e-Mail _____

Estimated Date of Advertising _____ Estimated Dollar Value of Project _____

Type of Solicitation _____

The following steps have been taken in the review of the scope of services and terms:

EARLY/FORMAL REVIEW*

- ☐ A review of the Terms and Conditions of the solicitation and contract has been reviewed and removed any language or conditions that may adversely impact SBE firms to respond.
- ☐ Special contract requirements are included due to the following:

- ☐ This solicitation has been reviewed to identify opportunities for De-Bundling or Aggregating to increase competition among SBE firms.
- ☐ This solicitation review has considered and determined this contract is sized to maximize SBE participation in the bidding process. The following steps were taken:

- ☐ The following opportunities have been combined to increase the competition among SBE firms:

- ☐ The selection criteria will not unnecessarily restrict competition or adversely impact the ability for SBE firms to respond or participate as subcontractors. The following steps were taken:

- ☐ The project will be advertised for a minimum of 30 days unless where practical or for a longer period if required by state law.
- ☐ Researched relative availability for the particular good or service at the prime and subcontractor levels.
- ☐ Consult with department management on which API will create maximum opportunity for SBE firms or prepare Waiver.
- ☐ Complete Goal Setting form with backup documentation.
- ☐ The originating department has determined there are no SBE subcontracting opportunities and have included documentation associated with the **No API** recommendation on the Goal Setting Worksheet.
- ☐ Forward to the OEBO for review.
- ☐ If the OEBO agrees, submit to the Purchasing or Originating Department.
- ☐ If the OEBO disagrees, change and submit to Purchasing or Originating Department.

MANDATORY REVIEW

Complete Department Goal Setting Form, attach to Solicitation Document and forward to the OEBO for the Goal Setting Committee.

*A Solicitation Signature Page should be attached and signed at each step of the review process.

GOAL SETTING

Project Summary Worksheet

Availability Adjustment/Weighting

This form has been modified subject to Emergency Ordinance 2025-014 approved on June 3, 2025, by the Board of County Commissioners

ORIGINATING DEPARTMENT: Airports DATE: July 21, 2025

SOLICITATION NAME: PBI Administration Building Rehabilitation (Exterior Rehab/Painting of PBIA Admin. Bldg 846) PROJECT No.

TYPE OF SOLICITATION: IFB CATEGORY: GOODS & OTHER SERVICES

SCOPE OF PROJECT:

This project will require the successful bidder to pressure clean all exterior parts of the building. Remove and re-fill expansion joints with backer and sealant. Caulk all windows with sealant. Prepare all areas for priming and painting by pressure washing and using approved chemicals for any areas required.

COMMODITY CODE	PRIMARY DISCIPLINE/TRADE DESCRIPTION	ESTIMATED COST	PERCENTAGE OF PROJECT COST
91054	Painting, Maintenance and Repair Services (Including Caulkin	\$ 140,000.00	82.35%
96221	Cleaning Services, Steam and Pressure	\$ 30,000.00	17.65%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
		\$170,000.00	100.00%

AVAILABILITY

				RACE/ETHNICITY						TOTAL FIRM	PERCENT OF WORK
COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	Total- S/M/WBE	NON- S/M/WBE		
91054	25								97	122	82.35%
96221	22								125	147	17.65%
0									0		0.00%
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GOAL SETTING

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ORIGINATING DEPARTMENT: Airports

DATE: July 21, 2025

SOLICITATION NAME: PBI Administration Building Rehabilitation (Exterior Rehab/Painting of PBIA Admin. Bldg 846)

PROJECT No.

TYPE OF SOLICITATION: IFB

CATEGORY: GOODS & OTHER SERVICES

COMMODITY AVAILABILITY										WEIGHT
COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	Total S/M/WBE	NON-SMWBE	
91054	0.16875								0.65475	0.824
96221	0.02641								0.15006	0.176
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
TOTAL	0.19516								0.80481	
X 1	19.52%								80.48%	

YTD UTILIZATION:

SBE	MBE	WBE	AABE	NABE	HABE	ABE

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TYPE OF SOLICITATION: IFB CATEGORY: GOODS & OTHER SERVICES

AVAILABLE APIS:

SBE Price Preference

DEPARTMENT RECOMMENDED API:

SBE Price Preference

KEN PTAK 7-22-25
DEPARTMENT REPRESENTATIVE NAME

Ken Patak 7-22-25
DEPARTMENT REPRESENTATIVE SIGNATURE

OEBO RECOMMENDED API:

SBE Price Preference

Terry Newton
OEBO REVIEWER NAME

Terry Newton 7/24/2025
OEBO REVIEWER SIGNATURE

GOAL SETTING COMMITTEE DETERMINATION Ordinance Reference: _____

GOAL SETTING COMMITTEE CHAIRPERSON NAME GSC DATE: _____

GOAL SETTING COMMITTEE CHAIRPERSON SIGNATURE _____